

Mossgrove Primary School Nursery Unit
Swanston Road
Newtownabbey
BT36 5DN

Principal: Mrs E Sinton
Chair of Board of Governors: Mr Robert Young

Controlled Nursery Unit
Admissions No: 52 (Part-time)
Session Times – Morning Session: 8:50am – 11:20am
Afternoon Session: 12:20pm – 2:50pm

Telephone: 028 9084 4665
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Website: www.mossgroveprimaryschool.co.uk

Respective Functions of the Board of Governors and the Principal in relation to admissions.

The Board of Governors will determine the Admissions Criteria. The criteria will be applied by the Principal on behalf of the Board of Governors.

Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at www.eani.org.uk/admissions under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.

Resident in Northern Ireland at the time of proposed admission to the school.

Statutory Criteria

Children will be admitted according to the following statutory criteria:

1. Children from socially disadvantaged circumstances in their final pre-school year i.e. born between 2 July 2017 and 1 July 2018 (inclusive);
2. Children not falling within sub-paragraph (1) in their final pre-school year;

and who at the time of their proposed admission will not have a pre-school education place, whether full-time or part-time, at another school or any other premises.

Note: Children from 'socially disadvantaged circumstances' means a child whose parent is in receipt of (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they are in receipt of a qualifying payment. This should be provided to the Pre-School of first preference and the application procedure for Pre-School will outline how this can be submitted.

Sub-criteria

In the event of oversubscription on the application of a statutory criterion the sub-criteria will be applied in the order set down.

- a. Children with brothers/half-brothers/foster brothers/step brothers, sisters/half-sisters/foster sisters/step sisters, currently attending Mossgrove Primary School (names to be put on application form).
- b. Children who have named Mossgrove Primary School Unit as their first preference.
- c. Children who are already attending the nursery unit at the time of application.
- d. Children who are the eldest or only child to attend a mainstream nursery school.
- e. Children for whom Mossgrove is the nearest school.
- f. Final selection will be on the basis of children whose home address is nearest to Mossgrove Primary School as decided by a straight line digital measurement using 'Spatial NI' measurement tool.

In the event of over subscription in the last sub-criteria which can be applied then selection for all places remaining in this category will be on the basis of the initial letter of the surname as per the birth certificate in the order set out below:-

Z G M W V F K R E J L MAC H O O' MC A S Y C T B X Q N U I P D

The order was determined by a randomised selection of letters of the alphabet. In the event of surnames beginning with the same letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames

the alphabetical order of the initials of the forenames will be used as per the birth certificate.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form. Documentation submitted in support of your application should be provided directly to the school of first preference.

Criteria for children not in their final pre-school year

Should places remain after the application of the above criteria to children in their final pre-school year, places will be allocated strictly in accordance with:

- Chronological age beginning with the eldest child.

In the event of two children having the same date of birth sub criteria F will be used.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine necessary to support or verify any information on the application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by the school can result in the inability of the school to offer a place/the withdrawal of a place.

Waiting List Policy

The school's policy on the consideration of applications after the Open Enrolment Admissions procedure concludes is available directly from the school or can be accessed on our school website at www.mossgroveprimaryschool.co.uk

Should a vacancy arise, the above criteria will be applied to select pupils from our waiting list.